



RESPECT | INSPIRE | SUPPORT | EMPOWER

Volunteer Job Descriptions

Volunteer After-Hours Crisis Line Advocate

Return calls from our answering service to have direct contact with victims of intimate partner violence and sexual assault experiencing a crisis. Must be willing to go out and bring a client into one of the shelters or advocate with other agencies **if** the need should arise during an agreed upon shift. Ability to stay calm and remain composed during intense situations a major plus.

*Location: Returns calls from home and is **not** required to come into the office for overnights.*

Volunteer Shelter Assistant-Paso & Atascadero

Perform various duties to aid in the management of one or both shelter houses. Duties include: cleaning and prepping rooms for new clients, assist with maintaining donations of food and household goods and ensuring that the in-house cabinets are stocked with food & other necessities. May be asked to take part in monthly cleaning, yard-work or special projects.

Location: Paso Robles and/or Atascadero safe houses.

Volunteer Education Prevention Presenter

Help our education department prepare and present on sexual assault and intimate partner violence issues at a variety of schools in the county. Volunteers will also help in preparing and running our monthly women's self-defense and empowerment classes.

Volunteer Outreach & Special Events

Take part in periodic public events including booths at farmer's markets, fundraisers, resource fairs and other such activities. Events typically include set up and tear down of booth equipment and allow for interaction and education within the community.

Location: San Luis Obispo County with a focus on North County, San Luis Obispo & Coast.

Volunteer General Office Assistance

Perform general office duties including: light phones, business hour crisis calls, entering client data, accepting & recording donations of small items, & sorting & filing paperwork. May occasionally be asked to pick up documents at courthouse.

Location: Offices located in Paso Robles and San Luis Obispo.

Contact Info:

Daniel Castaneda, Volunteer Coordinator, dcastaneda@riseslo.org, 805.226.5400 ex 302

Or

Marisa Balmana, AmeriCorps VIP Member, mbalmana@riseslo.org, 805.226.5400 ex 305

MAILING ADDRESS

P.O. Box 630
Paso Robles, CA 93447

SAN LUIS OBISPO LOCATION

51 Zaca Lane, Suite 140
San Luis Obispo, CA 93401

PASO ROBLES LOCATION

1030 Vine Street
Paso Robles, CA 93446