



Dear Potential Intern,

Thank you for your interest in our internship position. Interns fulfill many roles within the agency and are very important to the success of RISE. To apply for an internship please complete both the *Volunteer Application* and the supplemental *Intern Application*. Interns must meet all the requirements outlined in the *Volunteer Application*, including the completion of the 65-hour training. Interns are unable to work in the office or have client contact until certified as a Sexual Assault and Domestic Violence Counselor in the state of California.

Crisis Services Interns provide direct service and crisis intervention to survivors of sexual assault, survivors of intimate partner violence and their significant others via advocacy, accompaniment, peer counseling, and answering calls on our 24-hour crisis line.

Prevention Education Interns provide prevention education in the form of classroom and community presentations to single and mixed gender groups. Interns can also assist with Women's Empowerment and Self-Defense classes and provide general support to the Prevention Education Team.

Administrative Interns provide administrative support in the office, which includes answering phones, scheduling appointments, making copies, data entry, and other duties as assigned.

Outreach Interns assist with planning and coordinating special events as needed such as: Domestic Violence Awareness Month events and Sexual Assault Awareness Month events, general fundraising events and other special events. Interns work with the Outreach Coordinator providing general support.

Counseling Trainees and Interns provide Clinical Counseling services to survivors of sexual assault, sexual abuse, and intimate partner violence in both the safe houses and both office locations. Counseling Interns may be at the graduate or post-graduate level and may include Licensed Marriage and Family Therapists and Licensed Clinical Social Workers.

Internships with RISE allow for some flexibility in scheduling hours and activities and is a good fit for those who are motivated, work independently, and possesses excellent communication skills. For more information please email volunteer@riseslo.org or call the office at (805) 226-5400.

MAILING ADDRESS

P.O. Box 630
Paso Robles, CA 93447

SAN LUIS OBISPO LOCATION

51 Zaca Lane, Suite 140
San Luis Obispo, CA 93401

PASO ROBLES LOCATION

1030 Vine Street
Paso Robles, CA 93446



Internships Expectations and Requirements

This is a two-quarter or semester long internship; approximately a 6-month commitment.

Required training includes a 65-hour, state-certified, sexual assault and domestic violence crisis counselor and advocate training class that may be completed concurrently with your internship position. After the training, upon staff approval, the intern is eligible to participate on our crisis line by taking calls at home and in the office. Intern may also act as an advocate during law enforcement interviews, court proceedings and forensic medical exams. However, only time spent providing direct service meets the hourly requirement.

All interns are required to comply with regular volunteer requirements and be in good standing with the agency. This entails regularly taking shifts on the 24-hour crisis line, attending monthly in-service meetings, responding to requests from the intern supervisor in a timely manner, and adhering to all RISE protocols and procedures.

In addition to fulfilling the regular requirements of a volunteer, interns currently have three options for their focus area: crisis services, counseling, or education services. Indicate your preferred focus area on the application.

It is essential that interns be self-directed, motivated, and able to take initiative and work independently. Strong communication skills and interpersonal skills are a necessity, as well as maintaining open communication with staff and supervisors. A commitment to working with clients from all backgrounds is essential since RISE serves a diverse client base. Lastly, interns are required to attend staff meetings and supervision sessions with their supervisor.

Interns are expected to fulfill the hourly requirement set by their school if the intern is seeking an undergraduate or graduate internship. Only hours spent providing direct service to clients or hours in the office count towards fulfilling the hourly requirement. Crisis line shifts in themselves do not meet the requirement.

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- 6. Please describe your communication style and ability to work as a part of a team.

- 7. Which internship focus would you like to concentrate on?
 counseling crisis services education other: _____

- 8. Please state how much time you would like to dedicate to RISE for an internship.
(All internships must be a minimum of 8 hours per week)
Hours per week: _____ Months per year: _____

- 9. Are you committed to fulfilling your regular duties as a crisis line volunteer, including taking shifts and attending in-service, for the duration of your internship? Yes No

- 10. Please use this space for any additional information you would like to share.

Signature: _____ Date: _____

Please list the full names and phone numbers for two references including one professional/academic and one personal.

Professional/Academic Reference

Name: _____ Phone: _____

Relationship: _____ Email: _____

Years acquainted: _____

Personal Reference

Name: _____ Phone: _____

Relationship: _____ Email: _____

Years acquainted: _____

FOR OFFICE USE ONLY

Interview scheduled? ___/___/___ Interview completed Professional reference Personal reference

Invited to Intern? Yes No Department: _____ Accepted Invitation? Yes No

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